

Considerations for Inclusion in the Region X Infertility Prevention Project

Clinical Services Subcommittee , July 2009

Context for these recommendations:

There has not been a way to document the prioritization and selection process for potential participants in the Infertility Prevention Project (IPP). Resources are limited and are not likely to substantially improve. The clinical services subcommittee suggests the following considerations for selecting appropriate IPP providers. Priority for inclusion in the IPP should be given to providers meeting these criteria to ensure continued high quality of services.

Requirements of Region X IPP

- Follow recommended screening criteria for highest yield of positivity.
- The clinic expects to meet the threshold for volume of female clients served as determined by the state IPP coordinator.
- If agency provides clinical services, staff must be appropriately licensed according to all state laws and regulations for health professions.
- Staff must receive training and follow current written procedures on how to conduct screening, e.g. collect, store, and process specimens correctly; maintain laboratory logs; complete lab slip, etc.
- The clinic has a plan to appropriately transport specimens to the lab and agree to pay for the transport.
- Maintain clean, licensed facilities with adequate supplies for proper test collection and storage, e.g., lab and business license, monitored refrigerator, private toilet areas, etc.
- Staff must be willing to elicit, record, and enter accurate client and program data requested on the IPP lab slip and submit to a designated IPP laboratory (public health lab) in a timely manner.
- Staff must be willing to supply/share additional data elements as determined necessary to the project's integrity and/or to participate in additional regional activities or special projects.
- There must be a system, including written policies and procedures, in place to confidentially notify and recall clients in the event of a positive test. Procedures should comply with CDC performance measures for notification.
- Clients must be educated about the importance of partner notification and treatment.
- There must be a plan in place for partner management.
- Clinical providers are required to report cases using state-mandated procedures and forms.
- Agency must promptly refer to an authorized provider for clients requiring treatment or must have authorized providers available on staff.
- The agency must agree to adhere to the current CDC recommendations for treatment as published in the MMWR treatment guidelines.

- Clients must receive complete medically and scientifically accurate information meeting the guidelines of the IPP manual for pre- and post-test client education and counseling.
- Providers must adhere to state laws regarding minors' access to STD screening and treatment.
- Agency must adhere to HIPAA requirements for confidential transfer of protected health information.
- A record must be established for every client who obtains clinical services. Records must be maintained in accordance with state and federal laws regarding safety and confidentiality of medical information.
- Agencies must be willing to be monitored as deemed necessary by the state or regional IPP coordinator or clinical staff.
- The organization must ensure adequate liability coverage for all services provided.
- Individuals must not be subjected to coercion to receive services.
- Clinic must have access to the internet and e-mail to facilitate communication with IPP staff and to participate in meetings or training.